

 <p>Financial Assistance Award</p> <p>DENALI COMMISSION 510 L Street, Suite 410 Anchorage, Alaska 99501 (907) 271-1414 (phone) (907) 271-1415 (fax) www.denali.gov</p>		Award Number	01252-00																																																																														
		Award Title	First Alaskans Institute for Leadership Institute - FY2009																																																																														
		Performance Period	May 1, 2010 through April 30, 2015																																																																														
Authority 112 Stat 1854		CFDA Number 90.100		Recipient Organization & Address First Alaskans Institute 606 E St Ste 200 Anchorage, AK 99501-3580																																																																													
Denali Commission Finance Officer Certification		Jennifer Price 06/17/2010		Phone: (907) 677-1700 Recipient DUNS # 102342889 TIN # 920174854																																																																													
Cost Share Distribution Table																																																																																	
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th rowspan="2">Accounting Code</th> <th colspan="2">New Funding</th> <th colspan="2">Prior Period Funding</th> <th rowspan="2">Total</th> </tr> <tr> <th>Denali Commission</th> <th>Other Contributors</th> <th>Denali Commission</th> <th>Other Contributors</th> </tr> </thead> <tbody> <tr> <td>95670000</td> <td>\$375,000.00</td> <td></td> <td>\$0.00</td> <td></td> <td>\$375,000.00</td> </tr> <tr> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> </tr> <tr> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> </tr> <tr> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> </tr> <tr> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> </tr> <tr> <td>First Alaskans Institute</td> <td></td> <td>\$525,000.00</td> <td></td> <td>\$0.00</td> <td>\$525,000.00</td> </tr> <tr> <td></td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td>\$0.00</td> </tr> <tr> <td></td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td>\$0.00</td> </tr> <tr> <td></td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td>\$0.00</td> </tr> <tr> <td></td> <td></td> <td>\$0.00</td> <td></td> <td>\$0.00</td> <td>\$0.00</td> </tr> <tr> <td>Total</td> <td>\$375,000.00</td> <td>\$525,000.00</td> <td>\$0.00</td> <td>\$0.00</td> <td>\$900,000.00</td> </tr> </tbody> </table>						Accounting Code	New Funding		Prior Period Funding		Total	Denali Commission	Other Contributors	Denali Commission	Other Contributors	95670000	\$375,000.00		\$0.00		\$375,000.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	First Alaskans Institute		\$525,000.00		\$0.00	\$525,000.00			\$0.00		\$0.00	\$0.00			\$0.00		\$0.00	\$0.00			\$0.00		\$0.00	\$0.00			\$0.00		\$0.00	\$0.00	Total	\$375,000.00	\$525,000.00	\$0.00	\$0.00	\$900,000.00
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Signature of Authorized Official - Denali Commission Electronically Signed			Typed Name and Title Joel Neimeyer Federal Co-Chair		Date 06/16/2010																																																																												

AWARD ATTACHMENTS

First Alaskans Institute

01252-00

1. Award Conditions - Leadership Institute

***Award Conditions to the Financial Assistance Award
Between the Denali Commission and First Alaskans Institute
For Leadership Institute
Award No. 1252
June 2010***

1. Scope of Work

Project funds will be issued using the FY09 USDOL appropriation. This document establishes the Scope of Work for the financial assistance award in the amount of \$375,000.00 made by the Denali Commission (hereinafter referred to as the Commission) to the First Alaskans Institute (First Alaskans).

First Alaskans will fund sixty plus participants from rural communities to participate in a Leadership Internship Program that will build sustainable rural communities through leadership development and employment opportunities.

First Alaskans Leadership Institute will prepare young Alaskans for employment and public policy placements through leadership development training throughout Alaska by focusing on key areas where employment opportunities exist in health, energy, economic development, communications, and education.

Program goals will be met by developing relationships and leveraging funds with potential employers throughout the state and by long-term tracking and connections with program participants.

First Alaskans intends for the Leadership Institute to become sustainable by requesting partner organizations to begin a gradual process of institutionalizing an internship program within their respective organizations.

First Alaska pledges matching funds for approximately \$525,000 over the next three years which is based on the cost of the program (\$300,000 per year X 3 years = \$900,000) minus the leverage from the Commission established in this award.

Although the Commission foresees a continued partnership with First Alaskans, the funding source(s) for the Commission's Training Program have been suspended thus limiting the funding relationship the organizations previously shared. The Commission considers this a final award for the Leadership Institute Program. Through this signed agreement, First Alaskan's guarantees all participants will have the means to complete the Leadership Institute whether future funding is available from the Commission or not.

2. Milestones

The following milestones are identified as the major steps to be completed as part of the project. "Planned" dates for the first milestone are included here. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

Milestone	Planned		Actual		Units	Total Cost At Completion
	Start Date	End Date	Start Date	End Date		
In-progress	05/01/2010	04/30/2015			0	\$0.00
Project Close-out	05/01/2015	07/30/2015			0	\$0.00

3. Award Performance Period

The Award performance period is May 01, 2010 through April 30, 2015. This is the period during which Award recipients can incur obligations or costs against this Award.

4. Direct and Indirect Costs

The cost principles of OMB A-122 are applicable to this Award. Indirect costs up to 5% are allowable under this Award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

5. Budget and Program Revisions

The Administrative Circular 2 CFR Part 215 (formerly OMB A-110), applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that First Alaskans will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

6. Payments

Payments under this Award will be made by electronic transfer in response to a "Request for Advance or Reimbursement", Standard Form 270 (SF-270) submitted by the First Alaskans. Requests for reimbursements may be made as needed. The SF-270 must be submitted to the Commission via fax, e-mail (finance@denali.gov) or mail in order for payment to be processed. The form is available on the OMB website: http://www.whitehouse.gov/OMB/grants/grants_forms.html. Payments shall be made in accordance with 2 CFR Part 215. Please contact the Commission's Finance Specialist at (907) 271-1414 for further information about submitting this form. **No interest will be accrued on these funds.**

7. Reporting

Three forms of project reporting are required under this Award, listed below. First Alaskans shall submit reports using the Commission's on-line Project Database System, available at www.denali.gov. If there are technical limitations which may prevent the recipient from meeting this requirement, please contact the Program Manager listed in this agreement.

- a. **Progress Reports** shall be submitted on a quarterly basis. The first reporting period is May 1, 2010 to September 30, 2010 and quarterly thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports shall include the following:
 - i. Total project funding, including both the Commission funding and other project funding sources.
 - ii. The total project expenditures for the project as of the end of the reporting period, including both the Commission and Other funding sources.
 - iii. Updated schedule and milestone information as identified in the Scope of Work
 - iv. Narrative summary of the project status and accomplishments using the Commission Training Program's quarterly report form. A final report will be required upon project completion that provides an accurate number of program completers, modifications to the project, a success story, lessons learned and final photos.
 - v. Complete list of training participants per quarter that includes the Management Information System form (MIS) that tracks each participant's employability.
 - vi. For all training projects, no more than ten (10) digital pictures will be required, twice per year or every other quarterly progress report, that are representative of the funded activity. Progress reports will be returned until such action photos are provided. Pictures attached to a word document will be rejected. A short description of the activity and names of those in the photos will be required. Short video vignettes are also encouraged but not required.
 - b. **Federal Single Audits** shall be submitted annually, when required. In accordance with OMB Circular A-133, which requires [subpart 200] "Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part [subpart 205]. The determination of when an award is expended should be based on when the activity related to the award occurs."
- Recipients shall also submit single audits to the Federal Clearinghouse as designated by OMB. Information can be found on the following web-site:
<http://harvester.census.gov/sac/>
- c. In addition to reporting quarterly, First Alaskans Institute shall meet twice annually with the Commission to report and discuss lessons learned, community and regional collaboration, job connectivity and specific measurements/outcomes that are currently implemented.

8. Project/Award Close-Out

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Commission's on-line Project Database System, available at www.denali.gov. The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 7(a) "Progress Reports"
- b. Narrative summary of the project status and accomplishments to date, and address the following questions: explanation of budget, scope and timeline variances, summary of lessons learned and a success story.
- c. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s) developed under this Award. The format for acknowledgement of the Government's support for non-construction awards will vary with each award and must be agreed upon between the Award recipient and the Commission Project Manager. Costs associated with this requirement shall be paid out of the project funding received by the Award recipient from the Commission.

9. Public Policy Laws and Assurances

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Commission funds

10. Non-Compliance with Award Conditions

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Commission. The Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections

have not been made by the deadline, the Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

11. Program Manager, Financial Manager & Other Contact Information

Denali Commission	First Alaskans Institute
Karen Johnson Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3036 Fax: 907-271-1415 E-mail: karenj@denali.gov	Amber Jenkins Programs Manager 606 E Street, Suite 200 Anchorage, AK 99501 Phone: 907-677-1709 Fax: 907-677-1780 Email: amberjenkins@firstalaskans.org
Betty Sorensen Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3415 Fax: 907-271-1415 E-mail: bsorensen@denali.gov	Amber Jenkins Programs Manager 606 E Street, Suite 200 Anchorage, AK 99501 Phone: 907-677-1709 Fax: 907-677-1780 Email: amberjenkins@firstalaskans.org